

Pribilof Islands Ecosystem Stakeholder Process Organizing Committee
February 20, 2003 meeting

Agenda and meeting summary

Agenda:

1. SWAMC/501(c)3:
 - Update from Joe
 - Discuss, reach decision re: need to form additional non-profit entity for stakeholder group
 - Identify steps needed to move forward
2. Fundraising
 - Review and discuss draft letter to Stevens re: request
 - Updates on other funding possibilities
3. Schedule for starting stakeholder process
 - Discuss planning process and first meeting with limited budget
 - Discuss, reach decision re: goal for first stakeholder meeting date
4. Facilitators
 - Discuss and reach agreement on meeting with Bob Jones
 - Discuss candidates' qualifications, decide on next steps:
 - Interview list and schedule
 - Committee members to contact references

Meeting summary:

Present: Aquilina, Evie, Joe, Larry, Randy, Margaret

Not present: Greg

1 SWAMC:

- Joe spoke with SWAMC board of directors; they are happy to act as a fund administrator/pass-through organization.
- SWAMC Board adopted a general policy about how to play the role of fund administrator. Now they need to have a discussion with us about the specifics. Joe reported SWAMC plans to remain flexible and open about the specifics of their relationship with the stakeholder group, and wants to know how we envision their participation. Evie will set up a meeting with Wanetta Ayers (SWAMC executive director) to discuss specifics.
- The committee discussed specifics of a pass-through grant relationship: would SWAMC handle all the invoices, payments and other details, or would SWAMC provide a grant to the stakeholders who would designate a committee to handle those details?
- The committee discussed the possibility that the stakeholder group will still need to incorporate as a non-profit corporation in order to establish an organization-to-organization relationship with SWAMC.

- ◆ Pros: The stakeholder group might have more autonomy (but would still want to work with SWAMC (or another group with a track record) to secure funding).
- ◆ Cons: Time consuming to form and run a non-profit, raises the question who would run it, seems unnecessary if we develop a contract or MOU with SWAMC that gives the stakeholder group autonomy to function as envisioned by the November 2002 workshop participants.
- Joe reported SWAMC board is very supportive of the stakeholder process approach to resolving problems and addressing issues within the Pribilof ecosystem.
- Joe reported that the amount of overhead SWAMC would charge would depend on the amount of work they will have to do, which depends on the nature of the stakeholder group's agreement with them about the details.

2 Fundraising:

- Larry reported that tomorrow he will send the committee a review draft of the letter to Senator Stevens. The committee committed to send the letter within the following 10 days to get it to Stevens' staff in time for the request to be considered for inclusion in the supplemental appropriations bill. The committee discussed having organizations who will be involved in the stakeholder process write letters of support, and decided to ask that organizations sign onto the original request letter. The committee agreed the signatures will not represent all future stakeholders, but should include key organizations that will demonstrate broad support for the process to Senator Stevens.
- Aquilina reported she contacted the Rasmuson Foundation and learned we can send a letter at any time as first step toward requesting a Tier II grant. They consider requests on an on-going basis. Aquilina and Evie will draft a letter.
- The committee discussed and decided to break the funding requests into two phases:
 - ◆ Phase one: to cover near-term expenses including hiring a facilitator to design the process and facilitate the first one or two stakeholder meetings.
 - ◆ Phase two: to cover the expenses of the rest of the stakeholder meetings and activities.
- Larry suggested the committee approach the Marine Conservation Alliance with a request to fund phase one of the stakeholder process. The committee agreed; Joe will contact MCA executive director Ron Clarke with the request. Based on Bob Jones' estimate and cost of hiring the facilitator for the November 2002 meeting, the committee agreed to request \$20,000 for phase one.
- The committee agreed to notify the Rasmuson Foundation that we are requesting funding from Senator Stevens, and that we would withdraw our request to them in the event the process is fully funded by congress.

3 Facilitators:

- Committee members agreed to send Evie comments on the information provided by facilitators; based on committee members' suggestions Evie will develop a short list of facilitators who the whole committee will interview.
- Bob Jones from the Florida Conflict Resolution Center offered to meet with the committee via teleconference to discuss the stakeholder process design and facilitation. Evie will contact Bob and set up a meeting time.

4 Timing of first stakeholder meeting:

- Aquilina reported the fishery on the Pribilofs will probably start June 1st, and fishermen will be busy in May preparing. Late April is probably as late as we could schedule a meeting. Committee agreed on mid-April in Anchorage as a target date and location for a first meeting, ideally following the April NPFMC council meeting. All agreed that funding requests and facilitator hiring will have to move quickly and without hitches in order to meet that target.
- The committee discussed planning the second stakeholder meeting for mid-summer to be held on St. Paul. Aquilina reported that in past years people have not fished on Sundays, and if that holds true this summer, a Sunday might be a good day. Aquilina will check with people on St. Paul about the feasibility of holding a meeting there during the summer.
- The committee agreed to check with NMFS about the timing of public meetings they may be planning for the EIS addressing the northern fur seal plan update. Evie will call Mike Payne and Dave Cormany at NMFS

5 Next meeting: Feb 27, 2 pm teleconference