

AGENDA

Salmon Aquaculture Dialogue
Steering Committee Meeting
1250 24th St NW, Washington DC
June 12-13, 2008

June 12

- 9:30 am Coffee and informal discussion (optional)
- 10:00 am Welcome and review of agenda
- 10:15 am Formalize public comment process for the TWG reports
- 11:00 am Formalize public comment process for the principles, criteria, indicators, and standards
- 11:30 am Coffee break
- 11:45 am Update on Disease TWG and decide way forward
- 12:30 pm Lunch (continue discussion through lunch or have side discussions as needed)
- 1:30 pm Decision-making protocol
- 3:00 pm Coffee break
- 3:30 pm Feed Technical Working Group
- 4:30 pm Social Technical Working Group
- 5:30 pm Procedures and workplan for moving from Principles to Standards (part one)
- 6:30 pm Review of day and close of meeting
- 8:00 pm SC Dinner

June 13

- 8:15 am Breakfast & Coffee
- 8:30 am Review Goals and Objectives and revisit Communications Policy
- 10:30 am Coffee Break
- 11:00 am Develop workplan to move from Principles to Standards (continued)
- 12:00 pm Discussion on draft principles (continue discussion through lunch)
- 12:30 pm Lunch
- 1:30 pm Discussion on draft criteria
- 2:45 pm Budget
- 3:15 pm Coffee Break
- 3:30 pm Schedule next full Dialogue meeting
- 4:00 pm Review action items
- 4:30 pm Close of meeting

PARTICIPANTS

Salmon Aquaculture Dialogue
Steering Committee Meeting
1250 24th St NW, Washington DC
June 12-13, 2008

1. Petter Arnesen, Marine Harvest
2. Katherine Bostick, Dialogue Coordinator and Meeting facilitator, WWF
3. Giuliana Furci, Fundación Terram
4. Rodrigo Infante, SalmonChile
5. Andrea Kavanagh, Pew Environment Group
6. Trygve Berg Lea, Skretting
7. Gerry Leape, Pew Environment Group (temporarily transitioning role with Andrea Kavanagh)
8. Jay Ritchlin, CAAR
9. Merrielle Macleod, notetaker, WWF
10. Jose Villalon, WWF
11. Mary Ellen Walling, SOTA

Not present but contributing via phone and email: Kjell Maroni, FHL

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Meeting Summary

Summaries of the discussion on the meeting agenda items are noted below. In some cases, new documents have been developed as a result of the SC meeting and they are referenced.

A number of the agenda items, including the formalization and documentation of a public comment process and decision-making process, have arisen out of a desire by Dialogue participants for the process to be more clearly documented. They are also necessary for the Salmon Dialogue process to be compliant with the International Social and Environmental Accreditation and Labeling Alliance (ISEAL Alliance) Code of Good Practice for Setting Social and Environmental Standards.

Public Comment Process for Reports

The SC discussed and decided upon the procedure by which public comments to the technical working group reports will be solicited and processed. These agreed upon procedures are documented in the [Salmon Aquaculture Dialogue Process Guidance Document](#), which was drafted after the Steering Committee meeting.

Public Comment Process for Principles, Criteria, Indicators, and Standards

The SC discussed and decided upon the procedure by which public comments to the technical working group reports will be solicited and processed. These agreed upon procedures are documented in the [Salmon Aquaculture Dialogue Process Guidance Document](#), which was drafted after the Steering Committee meeting.

Disease and Parasites Technical Working Group

A Technical Working Group (TWG) focusing on disease and parasites was initiated by the salmon Dialogue and the team held an initial meeting in April 2007. For various reasons, progress has been slow. The team is now re-initiating the project and both the general disease and parasites TWG and the sea lice sub-group will hold additional meetings by September 2008. Dialogue participants are welcome to submit papers, data, or reports for consideration by the TWG—information should be sent to Merrielle Macleod (merrielle.macleod@wwfus.org) by August 2008. A full draft TWG report encompassing the work from both meetings will be submitted to the Steering Committee for comment by November 2008. The TWG aims to have the report ready to present at a Salmon Aquaculture Dialogue meeting in February or March of 2009.

Decision-Making Protocol

In order to comply with international standards for standard setting, and to increase transparency and buy-in to the Salmon Aquaculture Dialogue, the SC wanted to formalize and document the decision-making process. To date, the SC has used consensus to reach decisions. This had been explained in the *Structure and Roles* document in December of 2005. However, the SC needed to clarify the definition of consensus and develop an alternate decision-making protocol. These agreed upon procedures are documented in the [Salmon Aquaculture Dialogue Process Guidance Document](#), which was drafted after the Steering Committee meeting.

Conflict Resolution Protocol

In order to comply with international standards for standard setting, and to increase transparency and buy-in to the Salmon Aquaculture Dialogue, the SC wanted to formalize and document a conflict resolution protocol. A protocol was agreed upon by the SC at the meeting and is detailed in the [Salmon Aquaculture Dialogue Process Guidance Document](#).

Feed Technical Working Group

Dr. Albert Tacon wrote the first Salmon Aquaculture Dialogue State of Information Report in 2005 on the issue of the sustainability of salmon aquaculture feeds. The Steering Committee agreed to commission a Feed Technical Working Group to build on Dr. Tacon's report by compiling updated information and proposing indicators that will link to draft principles and criteria. The SC is drafting a terms of reference for this work which will be distributed once it is developed with a request for comments. The SC will also be soliciting names of experts to invite to participate in the TWG. The SC hopes to have a TWG formed and some work ready to present at the full Dialogue meeting in November 2008.

Social Technical Working Group

The Steering Committee agreed to commission a Social Impacts Technical Working Group to produce a State of Information report. The SC is drafting a terms of reference for the group, which will be distributed once it is developed with a request for comments. The SC will also be soliciting names of experts to invite to participate in the TWG.

Procedures and Workplan for Moving from Principles to Standards

Generally speaking, standards will be developed based on an iterative process that began with the identification of key areas of impact of salmon aquaculture. The Steering Committee is developing a workplan that will outline key steps for both Steering Committee members and full Dialogue participants in this process. Once completed, the workplan will be available on the website.

Review Goals and Objectives and revisit Communications Policy

The Steering Committee reviewed the second half of the [Goals and Objectives document](#) and the steering committee communications policy. To date, the communications policy has been verbally agreed to but not clearly documented. The SC agreed to draft a written policy related to communications.

Discussion on Draft Principles

The Steering Committee developed draft principles and presented them at the January 2008 Dialogue meeting in Barcelona for discussion and feedback. The draft presented in Barcelona is available on the website at <http://www.worldwildlife.org/what/globalmarkets/aquaculture/WWFBinaryitem9231.pdf>. Based on the feedback from the meeting and additional SC discussions, the SC is revising the draft principles and will post them on the website for a formal 60-day public comment period in the near future. An email will be sent to the Salmon Aquaculture Dialogue email distribution list when the revised draft principles are posted for comment.

Discussion on Draft Criteria

The Steering Committee has started the process of drafting criteria based on the draft principles, recognizing that edits to the draft principles may change the criteria. The SC discussed the draft principles and criteria from the Tilapia Aquaculture Dialogue and the Mollusc Aquaculture Dialogue. The SC plans to have draft criteria prepared for discussion at the November 2008 Dialogue meeting.

Scheduling Upcoming Dialogue Meeting

The Steering Committee agreed to hold the next Salmon Aquaculture Dialogue meeting in the UK the week of November 10, 2008 (week 46). Details on the city, exact dates, and agenda items will be determined soon and announced to Dialogue participants. The SC plans to host an additional Dialogue meeting in February or March of 2009, perhaps in conjunction with the Seafood Summit or the Boston Seafood Show.